

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 25, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from July 18, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 25, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$423,752.07 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 25, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$144,348.82 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-072523-78

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$95,000.00 to amend Pickaway County Port Authority fund #947,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

Pickaway County Port Authority Fund #947
\$95,000.00 – Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$106.00 – 228.2023.5201 – PERS Americorps Grant – Juvenile Court
TO
228.2023.5102 – Salaries Americorps Gant – Juvenile Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay the Darby Creek Excavating, Inc., in a timely manner. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Darby Creek Excavating, Inc., in the amount of \$12,072.59 as follows:

\$12,072.59 #251.6229.5520 Project Expense CDBG 2020

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Michael Sherron:

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Ohio School Safety Summit (Columbus, Tues-Wed), HazMat training at Franklin Co EMA (Thursday) and BLM Protest (Saturday).

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Next week Fair planning for animal incidents, LE National Night Out and AED Training at Courthouse
- General Information
 - Run card project continuing – Scioto Township is using the run cards and it seems to be working well. This project is going to take several more months.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Additional research underway
 - NIMS Training for Elected Officials – link sent to your email
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
- EMA Projects
 - Purchase of a damage assessment tool for the County – Requested refund on July 4 – software is not capable of handling the chemical facility data as indicated by their sales team.
 - PCSO fiber connection conversion – Frontier upgrading our system connections before installation. Project update meeting later this week.
 - EMA inventory audit – more shelving space needed at EOC. Maintenance will be assisting with installation of shelves so we can reorganize the garage.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – bids received, working with OEMA to finish grant paperwork before purchasing supplies.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance.
 - Unknown if an MOU exists for EMA dues.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- We have 3 more laptops to exchange with PCHD.
- Planning phone porting for 4th District –
- Mark Tucker coming today to wire for new equipment in Common Pleas
- New TV Purchased for SO Arraignment Room. Grant and I will mount today
- Mark Yarnell at SO Thursday to complete Network Extension to County Datacenter and completion of NeatBar Setup.
- Quote from Callisto
- Quotes from Netware

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported this is his last week and thanked the Commissioners for allowing him his time her with the county. Mr. Custer and his wife will still be volunteering at the shelter.
- Last week was a busy week after opening the shelter back up from PARVO. They had four dogs dropped off as strays and in truth were the owners. Forms were signed off as not being the owners and can now be charged with abandonment. Two dogs were taken in (Great Dane/Pointer Mix) after being fostered during the PARVO shut down.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: August 8th Agenda
 - Harrison Township rezoning request – 4.1 acres on SR 762 and Airbase Rd from Residential to Planned Business for outdoor container/truck storage.
- Outstanding Plats:

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted
- Lot Splits:
 - Approved 4 lot splits in the last week, 4 open applications currently.
- Scioto Township – New Proposed Subdivision: Intersection of Commercial Point Road & Graham Road. Will advise further once formal application has been received. Approximately 30 new 2+ acre lots out of 70 acres. Will include 2 new township roads.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC or unemployment claims filed for the week. Hacking incident is slowing down and resolved.
- The items placed on Govdeals for Fire Chief Harold Desanto, Pic-A-Fay Joint Fire District sold. The 1997 F-350 sold for \$5,550 and has been picked up. The 1999 Dodge 3500 sold for \$9,000 and pending pick-up.
- One new hire packet was sent out last week (Engineer's Office). A total of 46 new hire packets were handed out year-to-date. The full-time and part-time custodial positions are still posted. Posted the Chief Dog Warden position posted on OhioMeansJobs and county website. One application received to date and in hope of interviewing Wednesday. The Maintenance Worker for the Sheriff's Office re-posted with new wage. Three Port Authority interviews will take place tomorrow with Mrs. Metzger.
- Health and Safety Day/ Employee Cookout set for Thursday, August 3, 2023.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
 - Courthouse Garage Lintels: Knese Masonry – started last week. Should finish this week.
 - Courthouse Front Concrete: M Schultz – will not be completed until the completion of the bell tower.
 - Courthouse Sandstone Repair: Durable Slate Restoration start date still unknown.
 - Courthouse Bell Tower: Pending delivery of lift
 - Commissioners/ Engineer Parking Lot Resurfacing: Starts Thursday, July 20th through Monday, July 24th. Completed.
 - Building Department parking lot repaving: Starts today and will re-open Monday.
 - Flooring at Title Office and Courthouse: Flooring complete.
 - Old Recorder's Office: Removal of items and carpet in progress.
 - Sheriff's Sprinkler System/ Back Flow: Koosen quote pending.
 - Memorial Hall restrooms: Repairs complete
 - Memorial Hall upgrade of pressure pump and holding tank in progress.
 - Courthouse HVAC repair \$7,643.00.

In the Matter of
Auditor Monthly Report:

Brad Washburn, Auditor provided an update for the month of June 2023. Mr. Washburn reported that he should receive real property valuations for Pickaway County tomorrow. Other counties have reported a 40-68% increase in property values. Some homes were purchased at a higher cost than what the home is truly worth. The Senate passed something regarding increasing CAUV soil values as well. Sales Tax continues to hold high. Collection of property taxes took place last week and numbers will be reported soon. Mr. Washburn has been gathering information regarding budgetary software for the county.

In the Matter of
Executive Session:

At 10:17 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angela Karr, Clerk, Sheriff Matthew Hafey and Sargent James Brown, Pickaway County Sheriff's Office in attendance.

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:31 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Pickaway County Sheriff's Report:**

The following is a summary of the report provided by Chief Deputy Brown, Pickaway County Sheriff:

- Sargent Brown discussed state bid will open and the purchase of new cruisers. He requested if he could reach out to Jim Shorkey Auto Group in Pennsylvania for quotes. The Commissioners agreed to the request.

**In the Matter of
Memorial Hall:**

Glenn Easterday met with the Commissioners to discuss the sign at Memorial Hall. Mr. Easterday provided photos of the current sign which is showing wear from over the years. Wellman Monument Company quoted new stone and ledge that will include wording that would be doubled etched into the stone.

Mr. Easterday also discussed fencing. There are 21 places that need welded before the fence falls over. Mr. Easterday will discuss with Soldiers Monumental Association about taking on the responsibility of the fence if the County can address the new signage.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Angela Karr, Clerk:

- Mrs. Metzger informed the Commissioners of receipt of Candy Fulton resignation from the Building Department.

**In the Matter of
Satisfaction of Mortgage for Joyce Wilson:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Satisfaction of Mortgage for Joyce Wilson, 22555 State Route 207, New Holland, Ohio 43145. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Accurate Quote for Courthouse Heat Pump Replacement
With American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote received from Accurate for courthouse HP-203 replacement. The proposal of \$7,643.00 shall include the removal and disposal of defective equipment and installation of Climate Master TRC12 Console Water Source Heat Pump. The lead time is 6-8 weeks. Project will be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
OARnet Quote for VMware
With American Rescue Plan Funds:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from OARnet for VMware. The proposal of \$4,970.55 shall include production support/ subscription VMware vCenter Server 8 Standard for vSphere and processor and \$1,803.75 for production support/ subscription for VMware vSphere 8 Essentials Plus Kit for three hosts. Project will be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Convergent Communications Quote for
Telephones With American Rescue Plan Funds:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from Convergent Communications for 14 E-Metro Telephones. The proposal of \$6,412.00 shall include 14 E-Metro Telephone and Infinity phone licens. Project will be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Memorial Hall Signage with
American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote received from Wellman Monument Company for Memorial Hall yard sign. The proposal of \$8,450.00 includes Roof Top tablet and base is Miss Red Granite material. Project will be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Paint Valley ADAMH Board:

Malanie Swisher, Kelly Dennis and Adam Dyer, Paint Valley ADAMH Board met with the Commissioners to introduce themselves and provide an update. Ms. Swisher explained that they have been working with Pickaway County Sheriff's Office and board members Captain Gabe Carpenter and Keith Peters. The Pickaway County Sheriff's Office is vested in supporting ADAMH. The Annual Report for 2022 was provided along with grant awards, and celebrations.

The Summer 2023 newsletter was sent out listing Amy Van Voorhis as the Community Spotlight. Mr. Dennis has been named the new Associate Director of Paint Valley Alcohol, Drug Addiction and Mental Health Board. The new 988 call line has been opened for mental health calls and information is being distributed to inform of call line.

In the Matter of
Transportation Improvement District Board Meeting:

The Transportation Improvement District Board Meeting took place with Board recording of minutes.

In the Matter of
Executive Session:

At 2:05 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, Ryan Scribner, Montrose Group, Chris Mullins, County Engineer, Angela Karr, Clerk, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Tim McGinnis, Planning and Development in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:20 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Sheriff's Office New Cruisers:

Sargent Brown met back with the Commissioners to discuss the quote he received from Jim Shorkey Auto Group in Pennsylvania for Police Interceptor Vehicles. Jim Shorkey currently has 2023 vehicles on hand and is quoting \$44,423 per vehicle with \$1,015 worth of upgrades included in pricing. Sargent Brown received the pricing from Chapman Ford Marysville and was quoted \$47,000 from the same vehicle. The last vehicles purchased from Coughlin were \$41,482(awarded the State Bid), however, they currently have no vehicles on their lot.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote received from Jim Shorkey Auto Group at the cost of \$44,423.00 per vehicle and authorize

TUESDAY, JULY 25, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioner Jay Wippel to sign quote pending three quotes. The County shall purchase six 2023 Police Interceptors at the cost of \$44,423.00 each. Project will be paid from American Rescue Plan funds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending July 22, 2023.

A total of \$305 was reported being collected as follows: \$120 in adoptions; \$90 dog license; \$45 in dog license late penalty and \$50 in microchip fees.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk